



Digital Campus and IT Services Office

DIGITS AT A GLANCE



Welcome to DIGITS

DIGITS (Digital Campus and IT Services) Office is IISc's hub for digitalization. It is a unit set up by the Institute to plan and create a best-in-class information technology (IT) and networking system for the campus, and to implement agile IT and networking services for operational excellence in the Institute. Please read this document to get a quick idea about the various services offered by DIGITS. Please look up <https://digits.iisc.ac.in> for all details.

Office 365

Office 365 provides a comprehensive email service and extremely useful Apps to all IISc endusers. The Office 365 services available include:

- Email service on Microsoft Office. The email address will be of the form YOURID@iisc.ac.in.
- Azure Cloud storage of 1TB and sharing with One Drive.
- Microsoft Office suite with the following applications available online and downloadable on 5 separate devices.
 - Access
 - Excel
 - OneNote
 - Outlook
 - PowerPoint
 - Publisher
 - Word
 - And many other applications
- Skype for Business
- SharePoint
- Microsoft Teams

TINA (Telecom and Internet Access)

TINA is a key section of DIGITS dealing with infrastructure creation for digitalisation and providing telecom, networking, and internet services.

TINA has taken up major projects in infrastructure creation for digitalisation such as:

- Setting up Next Generation Network Infrastructure for the entire campus with an Optical Fiber cable backbone
- Multiple Cellphone Towers in Campus to improve cellular coverage
- Setting up WiFi infrastructure in the entire campus
- MPLS connectivity to CtrlS Data Centre in Hyderabad to host the SAP S/4 HANA applications and data on CtrlS Cloud

TINA has enabled numerous telecom, network, and Internet services in the Institute including:

- Cloud-based Active Directory & Centralized email services [AD/Office365]
- VPN (virtual Private Network) Services

- Single Signon Services for IT Applications
- EduRoam WiFi Services
- WiFi for Hostels

TINA SERVICES

The following are various services offered by TINA. For complete details, please look up: <https://digits.iisc.ac.in/tina/>

- Forms
 - [Port Opening](#)
 - [VPN Access](#)
 - [WiFi Access](#)
- How To
 - [Configure VPN](#)
 - [Configure WIFI](#)
 - Multifactor Authentication (MFA)
 - [Procedure to setup MFA with Mobile App](#)
 - [Procedure to setup MFA with OTP](#)
 - [Procedure to report spam and phishing emails](#)
 - [IISc Email First Login Procedure SSPR Enabled Time Zone with MFA](#)
 - Reset password
 - [Reset password for office 365](#)
 - [IISc email first login with SSPR enabled procedure document](#)
 - [Procedure to reset password with SSPR if password is forgotten](#)
 - [Procedure document for SSPR if password is remembered](#)
 - [Find MAC Address](#)
 - [Forget iiscwlan](#)
 - [Exporting contents from one IISc email account to a file and importing it to another IISc email account on Outlook](#)
 - [WIFI Access Registration for Temporary Staff](#)

Online Classes

There are many convenient online video platforms currently available for conducting meetings, classes, interaction sessions, and live lectures. IISc faculty and students have access to Microsoft Teams as a part of IISc's subscription to Office 365 suite of tools. IISc also has access to Google's G Suite of applications which includes Google Meet and Google Classroom applications.

Microsoft Teams

The Microsoft Teams application is an integral part of the Microsoft Office 365 suite of applications. Microsoft Teams has emerged as and continues to be a platform of choice for most online meetings including online classes in the Institute. This in conjunction with a host of Microsoft Applications is turning out to be extremely useful. Each student will be able to use Teams in a flexible way. The student can download a desktop version or a browser version into the laptop or cellphone. You can start with the following Videos.

Learn Microsoft Teams (7 minute Video)

https://www.youtube.com/watch?v=2Ojm-SkL_zE

Microsoft Teams: Basics and Beyond

<https://www.youtube.com/watch?v=AlrD0zgUwhc>

Here is a link to an excellent tutorial on Microsoft Teams.

<https://digits.iisc.ac.in/wp-content/uploads/2020/09/Microsoft-Teams-Handbook.pdf>

Google G Suite

IISc has signed up with Google for their powerful G Suite, their bouquet of powerful products with enterprise features. This includes **enterprise versions** of all their applications such as Google Meet, Google Classroom, Gmail, Google Drive, Google Forms, Google Sheets, Google Slides, Google Maps, etc. Up to 10000 G Suite accounts can be created and each account will have access to sufficient amount of storage on Google Drive. For more information:

<https://digits.iisc.ac.in/wp-content/uploads/2020/09/GSuite-Writeup.pdf>

DIGITS LIVE LECTURES

From time to time, DIGITS conducts live lectures on various important topics connected with IT and networking services. Here are links to the recordings of some recent lectures.

[Online Classes MS Teams, Interactive Session](#)

[Online classes with MS Teams, Session 2](#)

[Online classes with MS Teams, Session 1](#)

[Introduction to GSuite and Google Meet features](#)

[MS Teams Tutorial](#)

Project ISTAR (SAP Implementation) and Student Lifecycle Management

Project ISTAR (Implementing SAP S/4 HANA for Transforming Administration and Research) for ERP (Enterprise Resource Planning) implementation comprises two waves:

- WAVE 1 modules: Finance & Accounts; Projects; HR & Payroll; Stores & Procurement: This wave went live on June 3, 2020.
- WAVE 2 modules: Student Lifecycle Management (SLcM); CCMD; Hostel & Mess: This wave is set to go live in the next few weeks.

The SLcM module is the most important one for students. They would be using SLcM for all their day-to-day transactions in the Institute. These include: Course registration, scholarship, hostel and mess operations, leave application, course notifications, submitting travel claims, etc.

Every student will be provided with a SAP user ID which will be the same as the Office 365 User ID. Each student will be provided with an SAP license. An introduction to SLcM and a user manual will be available in the DIGITS website soon.

Contact

For any questions, you may please send email to: support.digits@iisc.ac.in.

For any specific questions on email or password enquiry, please send email to emailsupport@iisc.ac.in.

For any question on WiFi or Internet access or VPN service, please send email to: networksupport@iisc.ac.in.

During working hours on working days, please call up the phone number 080-22933006 (DIGITS office) for any questions or clarifications.